



# THE WEBB SCHOOL

## BELL BUCKLE

*The Character of Home*

Office of Admissions • Post Office Box 488 • Bell Buckle • Tennessee 37020-0488 • 931-389-6003 • Fax: 931-389-6657

### TRANSCRIPT REQUEST FORM

#### To the Student:

Please complete the information below. Both the student and parent(s) should sign and date this form. Then give it to your school's head, principal, director of academics, or registrar for completion and mailing in the enclosed envelope.

Name: \_\_\_\_\_

Current School: \_\_\_\_\_

School Address: \_\_\_\_\_

\_\_\_\_\_

School Telephone: (\_\_\_\_\_) \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date : \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date : \_\_\_\_\_

#### To the School:

The above named student is an applicant for admission to The Webb School in Bell Buckle, Tenn. Please forward this form along with the following information to The Webb School, Office of Admissions.

- Any recent teacher reports
- Standardized test scores since 6th grade, if available (for younger children, scores for all years)
- A school profile if available
- Final or mid-semester grades for current term (must be included)
- Grades since 6th grade, if available (for younger children, grades for all years)

#### Administrator/Counselor Information:

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Name of School: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Best Time to Call : \_\_\_\_\_

Fax: (\_\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_